

3.11 Ethics of Commissioners; Commissioners' Conflicts of Interest Disclosure.

Commissioners shall conduct themselves in accordance with the laws and regulations governing the conduct of public officials in the State of Washington.

Each member of the Board of Commissioners shall disclose to the President of the Board of Commissioners all actual and potential conflicts of interest. Each Commissioner shall submit to the President of the Board of Commissioners a list of all businesses or other organizations of which the Commissioner, their spouse, dependent child, or other dependent residing in their household is an officer, member, more than ten percent (10%) stockholder, director, trustee, owner, partner, employee, or for which he or she acts as an agent and with which the Hospital District has done business or is likely to do business in the future. Disclosure may be made to the President of the Board of Commissioners by providing to the President a copy of the personal financial affairs statement, and all supplements thereto, the Commissioner has filed with the Public Disclosure Commission in the State of Washington. The disclosure shall be submitted to the President of the Board of Commissioners on or before April 15 of each year. A Commissioner will be deemed to have an interest in any transaction involving a business or organization which is or should be included in his or her written statement. The President of the Board of Commissioners will become familiar with the statements of all other Board members. Any Board member, as well as any member of the public, may request a copy of a Commissioner's statement, and examination, duplication, and dissemination of a Commissioner's statement will be governed by the Public Records Act of the State of Washington, RCW 42.17.250, *et. seq.*, as amended from time to time.

If any matter comes before the Board of Commissioners concerning a business relationship between the Hospital District and any party in which any Commissioner or the spouse or minor child of such Commissioner has an interest or which otherwise may give rise to a conflict of interest between the Commissioner and the Hospital District, the affected Commissioner will disclose the potential conflict, whether listed in his or her written statement or not. The Commissioner will answer any questions the other Commissioners may have and then withdraw from the meeting and will not participate in any vote on the matter. If the Commissioner fails to withdraw voluntarily, then the Board of Commissioners may by motion require that affected Commissioner to leave the room during both the discussion and vote on the matter at issue; provided, that the Commissioner who is alleged to have a conflict of interest with regard to the matter may not vote on the motion to exclude that Commissioner from the discussion and vote on the matter. If the Commissioner excluded is the President of the Commission, then in their absence the Vice President will preside, and in the absence of the Vice President, the Secretary will preside.

If the matter for which a Commissioner has a conflict of interest is the only item of business for which a special meeting of the Board of Commissioners was called, the affected Commissioner, or Commissioners will not be counted to establish a quorum, nor will he or she or they participate in the deliberations or vote on it.