

Public Meeting Process

Meetings of the Board of Commissioners of (facility) are open to the public and are conducted in compliance with Washington's Open Public Meetings Act. The public is welcome at all public meetings of the Board of Commissioners.

Meetings of the (facility) Board of Commissioners are carried out in accordance with modified Robert's Rules of Order. Due to limitations of time and in order for the Board to conduct its business as efficiently as possible, individuals attending board meetings are asked to follow these procedures for participation—

- Members of the public are encouraged to use the "Public Comment" section of the Board agenda for issues of personal interest and/or that they would like to call to the Board's attention.
- In general, the appropriate time to comment regarding a scheduled agenda topic is after a motion has been made, seconded, and discussed among the members of the Board.
- Seek recognition from the president of the Board if you want to speak in regard to a particular agenda topic during discussion.
- Reserve your comments to a reasonable amount of time. The president may ask that your comments be shortened if he/she considers available time to be limited.

Thank you for your interest in (facility) and the meetings of the Board of Commissioners.