



Association of
Washington
Public Hospital
Districts

Save the Dates!

Association of Washington Public Hospital Districts

PRESENT

Open Government Training – Two Training Events Available in October

Background

Effective July 1, 2014 all elected officials and public records officers must receive regular training on laws related to open government, notably the Open Public Meetings Act and the Public Records Act. While it is possible to meet the minimum requirements of the training by going onto the Attorney General's website, we at AWPHD have been working hard to create trainings that are both more in-depth and more specific to public hospital district needs than the high-level material offered by the AG. AWPHD has put together two trainings for two different audiences:

Training for Commissioners – online training available **Wednesday, October 1**

- **What are we talking about?**
 - A two part interactive training module available online. One section is on the Public Records Act, one section is on the Open Public Meetings Act. The training will meet the legal requirement that elected officials receive training on open government laws.
- **Who should take the training?**
 - This training is specially crafted for elected officials of public hospital districts.
- **Where is the training available?**
 - The two interactive presentations can be accessed at any computer. Each part takes approximately 20 minutes.
- **When is the training available?**
 - The trainings will be available on Wednesday, October 1. Trainings can be taken at any time.
- **How do I access the training?**
 - AWPHD will provide a link to the training modules. Participants must register with AWPHD to receive the link information.
 - To register please email Beionka Moore (beionkam@awphd.org) and include in the email: your name, your hospital and position, and your contact information. Please specify in your email that you want to take the Training for Commissioners.

Training for Public Records Officers – in-person training on **Tuesday, October 7**

- **What are we talking about?**

- An interactive video conference with several remote sites for public records officers to receive a one day, in-person, detailed training on the Public Records Act and Open Public Meetings Act.
- **Who should take the training?**
 - This training is specially crafted for public records officers at public hospital districts.
- **Where is the training available?**
 - The training is available at several sites throughout Washington State. Ramsey Ramerman, an expert on public records officers' duties, will conduct the training at a host site (Samaritan Hospital in Moses Lake) and participants can choose to attend in-person at one of several sites in Western Washington (Skagit Valley Hospital in Mount Vernon or Summit Pacific Medical Center in Elma) and Eastern Washington (Samaritan Hospital in Moses Lake or Whitman Hospital and Medical Center in Colfax). Each site will have interactive video conferencing technology so attendees at all sites can ask questions and interact with the trainer. The training will also be recorded for later use for those who cannot attend in person.
- **When is the training available?**
 - The in-person meeting will be on Tuesday, October 7. The training will start at 9:30am and run for 4.5 hours (including a brief lunch break). In addition, a recording of the training will be available by early November for those who cannot attend in person.
- **How do I access the training?**
 - Participants need to register with AWPHD so we know how many people to expect at each site and plan for lunch.
 - To register please email Beionka Moore (beionkam@awphd.org) and include in the email: ***your name, your hospital, your contact information, and the site where you would like to attend the training.*** As noted, the options are: **Skagit Valley Hospital in Mount Vernon, Summit Pacific Medical Center in Elma, Samaritan Hospital in Moses Lake, and Whitman Hospital and Medical Center in Colfax.** Please specify in your email that you want to take the Training for Public Records Officers.

Questions? Comments? Concerns? Please contact Zosia Stanley (zosias@wsha.org or 206.216.2511) or Beionka Moore (beionkam@awphd.org or 206.216.2530)